

# International Mine Warfare Technology Symposium

## ABSTRACT/PRESENTATION SUBMISSION FORM

Please complete and submit one copy of this form with each abstract or paper

### ABSTRACT and PAPER/PPT SUBMISSIONS

Abstracts are not mandatory, however all abstracts received by 31 March 2020 will be included in the Symposium program schedule which will be available to attendees. Abstracts should be forwarded to: [laurie.sheehan@nps.edu](mailto:laurie.sheehan@nps.edu).

Briefing documents (slide presentation and/or paper) MUST be received in advance of your presentation. These may be forwarded as attachments to [laurie.sheehan@nps.edu](mailto:laurie.sheehan@nps.edu), or they may be supplied on a CD (no thumbdrives, please) when you arrive at the symposium.

Please provide one submission document for each presentation. Formatting instructions are on the last page of this document.

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- Yes, include my presentation.  
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Both Mac and Windows will be supported. Please indicate your presentation platform:

Mac or  Windows

***Please assure you have the necessary approval from your organization for release of your submission.***

*If you have questions about submitting your abstract or presentation feel free to contact Laurie at [lasheeha@nps.edu](mailto:lasheeha@nps.edu)*

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# Abstract and Presentation Submissions

## *Submission Information:*

- Abstracts are not mandatory, however all abstracts received by 31 March 2020 will be included in the Symposium program. The program will be made available to all attendees.
- Please forward abstracts to [lasheeha@nps.edu](mailto:lasheeha@nps.edu).
- Please limit Abstracts to 1 page or less.
- ONLY papers or slide presentations received before the completion of the 14<sup>th</sup> Symposium (21 May) will be included in ***The Proceedings***.
- All papers must be in English.
- You **MUST** include one copy of this Submission Form with each presentation.
- Uniformed formatting for all submission, see below.

## *Abstract Text and Page Format*

- 8.5" x 11" paper size
- **pdf files only**
- 1.5" margins on all sides
- Single column
- Single spaced, left aligned
- 12 point type, Times New Roman font
- Page numbering, headers and footer are not allowed
- Title and author in upper and lower case (not all caps)
- Title in 18 point type, centered (not all caps)
- Author's name and institution following title 14 point type, centered (not all caps)

Please make sure the media is appropriately marked and includes the corresponding author's name and contact information (phone number and email address).

## **Notes**

- Papers and PPT presentations will be published in the Symposium Proceedings unless authors or presenters specifically states otherwise (see submission form for more information).
- Video content may be deleted in ***The Proceedings*** due to size constraints.
- Please assure you have the necessary approval from your organization to release your documents.
- Please scan all material, emailed files or CDs, for viruses prior to deliver to the Naval Postgraduate School.

Questions? Please email Laurie: [lasheeha@nps.edu](mailto:lasheeha@nps.edu)