



15TH INTERNATIONAL MINE TECHNOLOGY SYMPOSIUM

EXHIBITOR INFO SHEET

Where: Embassy Suites Hotel Monterey Bay-Seaside

Show Date: 24-26 May 2022

Last Updated: 12 May 2022

All exhibit and sponsorship activities will be held at the Embassy Suites, 1441 Canyon del Rey, Seaside, California, 93955. Phone 831-241-9136. Our contact at the hotel is Ana Mendoza at ana.mendoza@atriumhospitality.com.

For a complete schedule or to register for the conference please visit <https://minwara.org/symposium/> and follow the links.

In addition to the sessions MINWARA will host a reception on Tuesday, 24 May 2022 that will start at approximately 5 pm (or whatever time the sessions end that day). This is for conference attendees to interact socially with all vendors. There will also be an offsite evening reception on Wednesday beginning at 6:30 pm at the Taste of Monterey.

Hotel Accommodation

If you plan to stay at the hotel, please make a room reservation as soon as possible. This can either be done through the portal at <https://minwara.org/symposium/> or by phone at Attendees may book over the phone by dialing **1-800-362-2779** and referring to the "International Mine Warfare Technology Symposium" or by referencing the group code or **SRP (Group Code/SRP: IMW)**. There are only a limited number of rooms available.

Space & Setup Time

Each exhibitor will be provided a 6 ft table, linens, 2 chairs and a wastebasket. If any additional equipment is required, this will have to be obtained through the hotel. The hotel does have power, internet access, and audio-visual equipment for rent. Please see the Vendor/Exhibitor Form of this document for complete information.

Exhibit table can be set between 3:00 pm and 5:00 pm on Monday 23 May 2022.

Placement of Tables

As tables must be in compliance with the local Fire Department regulations pertaining to mandatory aisles and fire exits, once allocated they cannot be moved without approval from the onsite exhibit coordinator.

Food Policy

No food and/or beverage of any kind will be permitted to be brought into the hotel, or any suite used as a hospitality suite, by anyone.



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Shipping and Receiving

Due to limitations in secured storage space, the Hotel will only accept packages as follows:

Boxes/packages may be sent for arrival a maximum of 48 hours prior to group arrival and will be marked with HOLD FOR ARRIVAL, your name, MINWARA Exhibitor, 24-26 May 2022.

There will be a handling charge as follows:

- Small Boxes (equal to or less than 36"x24"x24") **\$15.00 each**
- Larger Boxes **\$25.00 each**
- Pallet **\$65.00 each**

Charges will either be added to your hotel room (if staying at hotel) or can be paid when you pick up the package. Hotel will not be responsible for any damages or loss to any packages or boxes.

Signs

Signs and banners are not allowed in the hotel's public areas. All signs must be professionally printed and their placement and posting must be within your assigned area. Nothing shall be posted, nailed, screwed or otherwise attached to walls, floors, or other parts of the building or furniture. Distribution of gummed stickers or labels is strictly prohibited. Any damage to Hotel as a result of not having prior approval will be billed directly by the hotel to the exhibitor.

Music

Loud music is not allowed in any public areas or meeting rooms during daily business hours. If using any kind of audio-visual presentation, please ensure the volume is at such a level as only those stopping to watch can hear. The hotel reserves the right to control decibel levels in all areas of the Hotel.

Registration

All exhibitors and sponsors can register at the member rate regardless of membership status. Everyone who attends must be registered. The link to do so can be found at <https://airtable.com/shreU05soiTIFKw1N>

Health and Safety

Currently there are no requirements for attendees to wear masks or for us to check vaccination status at check-in. We do ask that all attendees attend in the manner that feels safest to them and ask that those experiencing symptoms refrain from attending.